



46th Annual Arts & Crafts Fair

August 11 & 12, 2018 | Sandpoint, Idaho

Our popular Arts & Crafts Fair includes artist booths, food vendors, live entertainment, and a youth art area, and draws a crowd of over 5000 people annually. Your application and booth fees directly benefit POAC's programs in visual and performing arts and art education for the benefit of our community.

About the Event

- ◆ Acceptance determined by a jury. The jury's decisions are final.
- ◆ Original artwork only.
- ◆ **Booth sizes:** 10'x10', 10'x15', or 10'x20'. Artists must provide their own weather-ready and secure booth structure and ensure their booth is staffed during all open hours of the fair.
- ◆ **Corner booths and electricity** are limited and an additional \$50 each, **prioritized by date of application submission.** Apply early, especially if you need electricity!
- ◆ Booths may be shared by up to 2 artists. Each artist must fill out a separate application.
- ◆ Returning vendors are **NOT** guaranteed the same booth location. If you have a special site requirement, please note it in your application.
- ◆ Artists will be notified by email as to whether they are accepted, not accepted, or on the waiting list. Lodging information will be provided to accepted vendors.
- ◆ **Security** is provided overnight Friday & Saturday.
- ◆ **Volunteers** will be on hand to provide restroom breaks to artists. They will not make sales for artists and are not available to help with set-up and tear-down. Please plan accordingly.
- ◆ Vendor parking provided. You **will be** ticketed for parking at City Beach.
- ◆ **Cancellation Policy:** A refund of the booth fee (less \$50 processing charge) will be made if notice is received by July 20, 2017 at 12pm. **No refunds will be issued after this date for any reason.**

DATES & TIMES (Pacific Standard Time)

May 4 Application Deadline

May 31 Notification of acceptance

June 29 Booth payment deadline

July 20 Cancellation deadline

August 10 Check-in & booth set-up 5-8pm

August 11 Check-in & booth set-up 7-9am

Fair hours 9am-5pm

August 12 Fair hours 9am-4pm

Booth take-down 4-7pm

CONTACT INFO: Pend Oreille Arts Council
www.ArtinSandpoint.org

Email: poactivities@gmail.com

Phone: 208-263-6139

Mailing Address: PO Box 1694, Sandpoint, ID 83864

APPLICATION CHECKLIST

- ENTRY FORM** Completely filled out including your signature
- 4 IMAGES** (3 of your work, 1 of booth): Each image labeled with your name, title of artwork, medium, & price. Emailed JPEGs with labels are acceptable.
- \$25 JURY FEE; DO NOT PAY BOOTH FEE UNTIL YOU ARE ACCEPTED**
- Send application only; KEEP THIS PAGE FOR YOUR RECORDS

Applications that are incomplete will not be considered.



Location of Event: magnificent City Beach Park
In Sandpoint, Idaho



ARTIST ENTRY FORM

Must be postmarked by May 4, 2018

Booth Space Desired:

- \$200: 10'x10' Booth (1 artist)
- \$250: 10'x15' Booth (1 artist)
- \$275: 10'x10' Booth (2 artists)
- \$300: 10'x15' Booth (2 artists)
- \$400: 10'x20' Booth (1 artist)

Additional Needs:

- \$50: Electricity

List electrical needs:

- \$50: Corner Booth

Name _____

Business Name _____

Mailing Address _____

City/State/Zip _____

Phone _____

Email _____

License Plate # _____

Medium (circle one): Ceramics Fiber Glass Jewelry Metal Painting Photography Wood

Other _____

Price Range _____ Booth Request: 1st Choice _____ 2nd Choice _____ 3rd Choice _____

Sharing Booth with _____

- I understand the selection process and accept the jury's decision as final.
- I release and waive any claims against the Pend Oreille Arts Council for any loss or damage to merchandise, equipment, or vehicles which are not owned by Pend Oreille Arts Council or for any injury to person or other property damage which may occur at or during the Arts & Crafts Fair.
- I agree to comply with all of the City of Sandpoint rules and regulations.
- My business carries general liability insurance with: _____
- Enclosed is my Application Fee of \$25.00

Checks payable to 'POAC' or 'Pend Oreille Arts Council'

VISA/MC Card # _____

Exp. Date: _____ CVV: _____



Signature of Applicant

Date